

## **PONTIAC TOWNSHIP HIGH SCHOOL DISTRICT NO. 90**

1100 E. Indiana Avenue, Pontiac, IL 61764

### **Minutes of the Board of Education – Regular Meeting**

September 17, 2018 – 7:00 p.m.

#### **Call to Order, Pledge, and Roll Call**

The Pontiac Township High School District No. 90 Board of Education held its regular meeting in the Dr. Ronald J. Yates Memorial Library on Monday September 17, 2018. President Roger Corrigan called the meeting to order at 7:05 p.m.; the Pledge of Allegiance was recited. Board members Roger Corrigan, Mary Brainard, Nick Sartoris, Betty Murphy, Dale Schrock, John Clemmer, Don Lambert, and Dale Schrock answered roll call. Also present were Administrators Jon Kilgore, Eric Bohm, Tera Graves and acting Board Secretary, Daria Robinson.

Guests present: Luke Smucker from the Pontiac Daily Leader and Lisa Meyer from the PTHS Guidance Department.

**Budget Hearing:** A motion to suspend the regular meeting and move into the PTHS and LACC FY2019 budget hearing was made by Mr. Clemmer and seconded by Mr. Sartoris. The motion was approved by voice vote of all members.

Public Comment: There was no public comment presented.

Mr. Kilgore presented the FY2019 PTHS budget to the Board. This budget was balanced in the operating funds and an overall budget surplus of \$260,080. \$218,802 of this surplus comes from local funds dedicated to the Transportation fund with the recent changes of busing services and related facilities. State funding through the Base Funding Minimum and Tier 1 funding was beneficial. With the new funding, PTHS was able to increase department budgets including technology, hire a School Resource Officer, create a new Career and Community Services position, and establish a fund for innovative instructional practices and projects.

Mrs. Graves presented a balanced budget for the LACC. With additional student enrollment, additional funding for equipment and supplies was budgeted.

A motion to adjourn the budget hearing and resume the regular board meeting was made by Mr. Lambert and seconded by Mrs. Murphy. The motion was approved by voice vote by all members.

#### **Approval of Minutes**

The minutes of the regular meeting of August 13, 2018 were approved on a motion by Mr. Lambert, seconded by Mrs. Brainard. Motion passed on a voice vote.

#### **Approval of Bills and Requisitions**

A motion was made by Mr. Schrock and seconded by Mr. Lambert to approve the High School and LACC Finance Reports; the High School, OM, Transportation, and LACC bills; and the High School and LACC SBAA Activity Reports. Mr. Corrigan, Mr. Lambert, Mrs. Murphy, Mr. Schrock, Mr. Sartoris, Mr. Clemmer & Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

#### **Recognition of Guests, Presentations, and Communications:**

**Department Report – Mrs. Lisa Meyer, Guidance Office –** Mrs. Meyer presented the board with an informative handout and presentation. Some of the following topics included registration being closer to the school year being positive. 572 students registered on registration day. 96 enrolled on late registration day. We currently have 690 student enrolled and 655 are in-house. The following services were reviewed: Caring Closet, Free and Reduced, and our partnership with Heartland Community College. We currently have 280 students on the free and reduced food program. Mrs. Meyer and Mr. Flott have visited with all the freshmen classes and reviewed with the students their

jobs and what they can do for them. Mrs. Meyer discussed how they are keeping the students of all grade levels on track to help them meet their future goals.

**Finance Report:** Mr. Kilgore reported the information was updated with the budget hearing and the fund balances were included in the board packet report. Rick Phillips, auditor, will present the FY2018 Annual Financial Report at the October 9 Board of Education meeting.

**Fund Totals \$3,086,559.28 + Investments \$1,043,757.00 = \$4,130,316.28 total balances.**

**FUND BALANCES:** EDUCATION FUND \$1,262,774.38, O&M FUND \$577,311.69, DEBT SERVICES \$13,540.47, TRANSPORTATION FUND \$899,230.47, IMRF/SS \$120,918.28, CAPITAL PROJECTS \$33,332.06, WORKING CASH \$114,214.26, TORT (\$46,468.61), FIRE PREV & SAFETY \$111,706.28.

**Principal's Report** – The Senior class currently has a 95% attendance record. The school has completed several drills such as, Fire, Code Red/Barricade, Tornado, and CPR/AED drills. All situations were very organized and handled in an appropriate manner. 320 plates were served at the Family Feast this year and was an increase from last year. October 5, 2018 is our next Teacher's Institute Day. 7<sup>th</sup> and 8<sup>th</sup> grade teachers from our feeder schools have been invited to attend. Dates of Interest include: September 21<sup>st</sup> – Homecoming Assembly at 1:05 with the Parade starting at 2:30. October 8<sup>th</sup> is Columbus Day – No School. October 25<sup>th</sup> is Parent Night/Open House.

**LACC/EFE Director's Report** – Mrs. Graves informed us that the FFA Convention will be held October 24-27th in Indianapolis, IN. Enrollment for the 2019 year is 331 students which is an increase from last year. November 7<sup>th</sup> will be Resume Day. We have business partners that will be attending classrooms to assist. Job postings will be made in the near future due to Mrs. Rodino and Mr. Prong retiring at the end of this school year. This year marks the 50<sup>th</sup> anniversary of the Career Center. There will be an Open House in November.

**Personnel Recommendations** –The following personnel recommendations were presented:

**Non-Certified Personnel Hires:**

- Starr Cox, Part Time Custodian

**Extra and Co-Curricular Hires:**

- Taylor Baxter, Assistant Girls Basketball Coach
- Fernando Daily, Assistant Boys Basketball Coach
- Jeb Friedman, Assistant Boys Basketball Coach
- Lexi Freddern, Volunteer Cheer Coach

**Action Items:**

- Approve the FY19 Budget for PTHS 90** - A motion was made by Mr. Clemmer and seconded by Mrs. Brainard to approve the FY19 budget for PTHS 90 as presented. Mr. Corrigan, Mr. Lambert, Mrs. Murphy, Mr. Schrock, Mr. Sartoris, Mr. Clemmer & Mrs. Brainard voted "yea" on a roll call vote. Motion passed.
- Approve the FY19 Budget for LACC** - A motion was made by Mr. Schrock and seconded by Mr. Lambert to approve the FY19 budget for LACC as presented. Mr. Corrigan, Mr. Lambert, Mrs. Murphy, Mr. Schrock, Mr. Sartoris, Mr. Clemmer & Mrs. Brainard voted "yea" on a roll call vote. Motion passed.
- Approve the school calendar change for October 19, 2018 to be a non-attendance day and October 26, 2018 to be a student attendance day.** - A motion was made by Mr. Sartoris and seconded by Mrs. Murphy to approve calendar change. Mr. Corrigan, Mr. Lambert, Mrs. Brainard, Mr. Schrock, Mr. Sartoris, Mrs. Murphy & Mr. Clemmer voted "yea" on a roll call vote. Motion passed.

- d. **Approve Personnel hire of Starr Cox as Part-time Custodian.** - A motion was made by Mr. Lambert and seconded by Mrs. Murphy to approve personnel hire. Mr. Corrigan, Mrs. Brainard, Mr. Schrock, Mr. Lambert, Mrs. Murphy, Mr. Clemmer and Mr. Sartoris voted “yea” on a roll call vote. Motion passed.
- e. **Approve Extra-Curricular Hire of Taylor Baxter as Assistant Girls Basketball Coach, Fernando Daily as Assistant Boys Basketball Coach, Jeb Friedman as Assistant Boys Basketball Coach and Lexi Feddern as Volunteer Cheer Coach** - A motion was made by Mr. Sartoris and seconded by Mr. Lambert to approve personnel hires. Mr. Corrigan, Mr. Lambert, Mrs. Murphy, Mr. Sartoris, Mrs. Brainard, Mr. Schrock and Mr. Clemmer voted “yea” on a roll call vote. Motion passed.

**Upcoming Action Items, Activities, and Meetings:**

**Finance Committee Meeting: Tuesday, October 9, 2018 @ 5:45 pm**

**Next BOE Meeting: Tuesday, October 9, 2018 @ 7:00 pm**

**IASB Fall Meeting: October 11, 2018 – Forrest – PC Junior High School**

**Adjournment**

A motion was made by Mr. Schrock and seconded by Mr. Sartoris to adjourn. Motion passed on a voice vote. The meeting adjourned at 8:25 p.m.

Respectfully submitted,

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Roger Corrigan, Board President

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Daria Robinson, Acting Board Secretary  
For Kelly Carter