

**PONTIAC TOWNSHIP HIGH SCHOOL DISTRICT NO. 90**  
1100 E. Indiana Avenue, Pontiac, IL 61764  
**Minutes of the Board of Education – Regular Meeting**  
Monday, July 16, 2018 – 7:00 p.m.

**Call to Order, Pledge, and Roll Call:** The Pontiac Township High School District No. 90 Board of Education held its regularly scheduled meeting in PTHS District Office at 7:00 pm. President Roger Corrigan called the meeting to order at 7:00p.m.; the Pledge of Allegiance was recited. Board members Mrs. Brainard, Mr. Sartoris, Mr. Clemmer, Mr. Lambert, Mr. Schrock and Mr. Corrigan answered roll call. Mrs. Murphy was absent. Also present were Administrators Jon Kilgore, Eric Bohm, and Board Secretary Kelly Carter.

**Approval of Minutes:** The minutes from our regularly scheduled board meeting on June 11, 2018 were approved. Motion by Mrs. Brainard and seconded by Mr. Lambert Motion passed on a voice vote.

**Approval of Bills and Requisitions:** A motion was made by Mr. Schrock and seconded by Mr. Clemmer to approve the High School and LACC Finance Reports; the High School, OM, Transportation, and LACC bills; and the High School and LACC SBAA Activity Reports including additional O& M bills received at the meeting. Mr. Clemmer, Mr. Sartoris, Mr. Lambert, Mr. Schrock, Mr. Corrigan and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

**Recognition of Guests, Presentations, and Communications:**

**Guests -** Guests present: Luke Smucker from the Pontiac Daily Leader, Mr. Fiorini, Teacher, Mary Garland, Retired Transportation Bookkeeper, and Roger Henkel, Retired Transportation Director.

**Communications:** Mr. Fiorini spoke to the board regarding a possible up and coming trip to Europe in 2020. More information to follow as it gets closer. Mr. Kilgore also recognized Mary Garland for her years of service at PTHS and best wishes on her retirement. Roger Henkel also spoke some words of gratitude on her behalf. The Board also received a thank you card from Roger Henkel regarding his retirement as of June 30, 2018.

**Public Comment:** None.

**Finance Report:** Mr. Kilgore reviewed the HS financial report as of June 30, 2018. He is happy to report that we ended the fiscal year with a balanced budget. Although these numbers are unaudited, he is confident that the numbers are on point. The yearend audit is set for July 25-27.

**Fund Totals \$562,397.51 + Investments \$1,791,847.26 = \$2,354,244.77**

**FUND BALANCES:** EDUCATION FUND \$1,098,410.93, OM FUND \$320,377.75, DEBT SERVICES \$13,540.47, TRANSPORTATION FUND \$645,918.11, IMRF/SS \$43,976.70, CAPITAL PROJECTS 31,817.05, WORKING CASH \$114,214.26, TORT (\$21,872.60), and FIRE PREV & SAFETY \$107,862.10.

## **Board Business:**

**Annual Transportation Resolution:** Mr. Kilgore is recommending that PTHS continue to provide transportation to students who reside in excess of 1.5 miles of the school. Transportation may be provided to students who reside less than 1.5 miles if it is deemed that the areas of documented hazards or high traffic roadways exist between their residence and the school. Information regarding these hazards and/or high traffic areas can be obtained by calling the district transportation provider.

**Health Insurance:** Mr. Kilgore is recommending the renewal of our current Blue Cross Blue Shield medical insurance provider with a 2.41% increase for the FY19 school year. He also recommends staying with Delta Dental Insurance as there was no change in premiums for the FY19 school year.

**Cafeteria Bids:** Mr. Kilgore is recommending Prairie Farms, Alpha Bread, and Kohl Wholesale as our food vendors for FY19.

**Athletic Training Services Agreement:** Mr. Kilgore recommended continuing with OSF Services and Sponsorship agreement for providing athletic trainer services for FY19 with a \$1500 price increase from last year.

**Principal Report:** Mr. Bohm reported to the Board of Education some of the Staff Development dates that have been set for the 2018-2019 school year. He also touched base on the mini schedule for August 15<sup>th</sup> with the incoming freshman.

**LACC Report:** Mrs. Graves was absent from the meeting so Mr. Kilgore reported on her behalf that LACC received all but three payments for their EFE Grants for FY18. LACC summer letters have been sent out to the staff regarding the August start dates. There is also a treasurer bond for Kathy Dunham for approval for the FY2019 year.

**Personnel Recommendations:** Mr. Kilgore and the Administration are recommending the approval of Non-certified personnel, Tom Garriott as Head Girls Basketball Coach and Rodney Hollinger as Transportation/Maintenance Specialist for the 2018-2019 school year.

**Closed Session:** Not Needed.

## **Action Items:**

A motion was made by Mr. Sartoris and seconded by Mrs. Brainard to approve the Annual Transportation Resolution in where PTHS will provide transportation to students who reside in excess of 1.5 miles of the school. Transportation may be provided to students who reside less than 1.5 miles if it is deemed that the areas of documented hazards or high traffic roadways exist between their residence and the school. Information regarding these hazards and/or high traffic areas can be obtained by calling the district transportation provider. Motion passed on a voice vote.

A motion was made by Mr. Schrock and seconded by Mr. Lambert to approve the renewal of the Blue Cross Blue Shield health plan and Delta Dental plan for the 2018-2019 District offered insurance to qualifying employees. Mr. Clemmer, Mr. Sartoris, Mr.

Lambert, Mr. Schrock, Mr. Corrigan, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

A motion was made by Mr. Clemmer and seconded by Mrs. Brainard to approve the 2018-2019 Cafeteria bids with Prairie Farms, Alpha Bread, and Kohl Wholesale. Mr. Clemmer, Mr. Sartoris, Mr. Lambert, Mr. Schrock, Mr. Corrigan, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

A motion was made by Mr. Sartoris and seconded by Mr. Lambert to approve OSF Services and Sponsorship Agreement for providing athletic trainer services to PTHS. Mr. Corrigan, Mrs. Brainard, Mr. Schrock, Mr. Clemmer, Mr. Lambert, and Mr. Sartoris voted “yea” on a roll call vote. Motion passed.

**Personnel Actions:**

**Approve the personnel recommendations as presented:**

A motion was made by Mr. Schrock and seconded by Mrs. Brainard to approve Tom Garriott as Head Girls Basketball Coach starting with the 2018-2019 school year. Mr. Corrigan, Mr. Sartoris Mr. Lambert, Mr. Schrock, Mr. Clemmer, and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

A motion was made by Mrs. Brainard and seconded by Mr. Clemmer to approve Rodney Hollinger as the new Transportation/Maintenance Specialist. Mr. Clemmer, Mr. Corrigan, Mr. Sartoris Mr. Lambert, Mr. Schrock and Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

**Upcoming Items, Activities, and Meetings**

- Finance Committee - Monday, August 13, 2018 @ 5:45 p.m.
- Next BOE Meeting – Monday, August 13, 2018 @ 7:00 p.m.

**Adjournment** - A motion was made by Mr. Sartoris and seconded by Mrs. Brainard to adjourn the meeting at 7:55 p.m. Motion passed on a voice vote.

Respectfully submitted,

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Roger Corrigan, President

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Kelly Carter, Board Secretary