

PONTIAC TOWNSHIP HIGH SCHOOL DISTRICT 90
 1100 E. Indiana Avenue, Pontiac, IL 61764
 Minutes of the Board of Education – Regular Meeting
 November 14, 2016 – 7:00 p.m.

The Pontiac Township High School District No. 90 Board of Education held its regular meeting in the Dr. Ronald J. Yates Memorial Library on Monday, November 14, 2016. President Roger Corrigan called the meeting to order at 7:07 p.m.; the Pledge of Allegiance was recited. Board members Tom Brown, Carla Chandler, Roger Corrigan, Don Lambert, Betty Murphy, Nick Sartoris, and Dale Schrock answered roll call. Also present were administrators Eric Bohm, Tera Graves and Jon Kilgore; Rick Phillips of Phillips and Associates; Teachers Elston Flowers and Nate Nollen; Community Member Marlon Eilts; Student Alexis Mennenga and interim board secretary Karen Wright.

The Minutes of the regular meeting of October 11, 2016, were approved as presented on a motion by Mrs. Murphy, seconded by Mr. Lambert. Motion carried on a voice vote.

Mr. Kilgore reviewed the High School Finance Report as of October 31, 2016 as follows:

Cash in Bank	\$4,733,341.87	Investments	\$268,631.65
Education Fund	\$1,863,844.28		
OM Fund	\$948,087.53		
Debt Services	\$272,741.22		
Transportation	\$468,267.90		
IMRF	\$259,677.51		
Capital Projects	\$356,263.57		
Working Cash	\$114,214.26		
Tort	\$7,468.47		
Fire Prev & Safety	\$123,447.45		

A motion was made by Mr. Schrock and seconded by Mr. Lambert to approve the High School and LACC Finance Reports; the High School, OM, Transportation, and LACC bills; the High School and LACC SBAA Activity Reports; and the Cafeteria Report as presented. Mr. Brown, Mrs. Chandler, Mr. Corrigan, Mr. Lambert, Mrs. Murphy, Mr. Sartoris and Mr. Schrock voted “aye” on a roll call vote. Motion carried.

Mr. Rick Phillips, Auditor, Mr. Elston Flowers and Mr. Nate Nollen, PTHS Teachers; Mr. Marlon Eilts, Rotary Club representative and Miss Alexis Mennenga, PTHS Student were recognized as guests.

Mr. Phillips reported on the Pontiac Township High School audit. Working cash bonds were issued which caused fund balance to increase. Fund balance and cash balance are up. The education fund has less in expenditures than budgeted. O&M was over budget and operating expenses decreased from prior year. The average daily attendance increased and the cost of education per student decreased. Mr. Phillips also reported on the Livingston Area Career Center audit. Local sources are joint agreement payments from other districts. LACC exceeded revenue.

Mr. Phillips exited the meeting at 7:33pm

Mr. Elston Flowers, Mr. Marlon Eilts and Miss Alexis Mennenga presented slides and information on last year's Interact Club trip to Puerto Rico where they updated a YWCA. Mr. Flowers accompanied the students on the trip to Puerto Rico as Interact Club advisor. They met other Rotary college students while there and discussed community action. Mr. Eilts requested approval to go on another trip this year to New Orleans over Spring Break where they will be meeting with other Interact Clubs and participating in various service projects in the city.

Mr. Eilts, Mr. Flowers and Miss Mennenga exited the meeting at 7:45pm

Mr. Nollen reported on STEM (Science, Technology, Engineering, Math). Mr. Nollen reported that they are continuously reaching out to incorporate STEM into the curriculum. Mr. Nollen suggested that incorporating engineering is an important factor in tying the Math, Science and Technology together to truly accomplish the goals of STEM. Mr. Nollen reported on Mrs. Francis' cardboard chair project and it's relation to engineering. Miss Verdun's class has begun an egg drop lab. Miss Verdun also has a cardboard boat project which requires measuring, planning and dimensions as well as a series of simple machine which incorporate engineering. Mr. Ritter introduces his students to fish shocking and an egg rocket launch which incorporates a great amount of math. Mr. Faber's class makes ethanol using yeast and Mrs. Buchanan has an oil spill filter project to give more examples of using STEM in all their projects.

Mr. Nollen exited the meeting at 8:05pm

The representative from the Daily Leader was unable to attend the meeting and no public comment was made.

Mr. Kilgore presented the financial review. He reported a projected surplus in the cash flow. **Mr. Kilgore also reported on tentative tax levy.**

Mr. Kilgore reported on Capital Projects. The commons doors project was just finished which was paid for last year. The tennis courts fencing is complete and now working on patching the surface where needed. The Culinary Arts kitchen hood has been installed and everything has been put on the roof. The floor has been cut to start the plumbing. Bleacher storage is complete. Some classroom floors had asbestos tiles that were cracking and were replaced. Steve Randall and John Tibbs both have asbestos certifications. Culinary arts room was done first, then Mr. Krause's room. An epoxy floor finish was almost complete. A boiler was put into the Natatorium and is up and running. The school water heater is operating well.

Mr. Kilgore reported on the equipment sales through Kelly Sauder Rupiper. PTHS has sold one tractor and pieces of equipment. There is a second tract that is waiting board approval to sell. These sales will offset the purchase of the Bobcat tool cat that was purchased. A special Buildings and Grounds committee meeting was held which included a tour of the facility. Mrs. Murphy mentioned that some of the women's restrooms and locker room needed a closer look for updating. Mr. Kilgore noted that this is a possibility once some of the bigger projects are completely finished. Mr. Lambert mentioned the idea of a changing table in the women's restroom in the pool area. Mr. Kilgore reported that Mr. Tibbs is getting estimates on these projects for the Building & Grounds committee. There is a possibility of receiving some free items from a local university to lower the cost of these projects.

Mr. Kilgore is now the Authorized IMRF agency. Prior to this it was Mr. Corrigan.

Mrs. Chandler exited the meeting at 8:30pm.

The PTHS custodial staff negotiated agreement for 2016-17 was discussed. Holidays, sick days, paid time off were all discussed in the meeting to finalize the negotiated agreement. Seniority requires each person work at least six hours per day over a full year on average. Salary changes were also discussed and there was only one which is a minimum of \$11/hour for a new employee. This does not affect any current custodial staff members.

Mr. Bohm reported on a successful Veteran's Day celebration. He mentioned Mr. Sweetwood and the Social Studies department's involvement. Mr. Chris Hepfner, Veteran and teacher at District 429, was a speaker at the assembly. The Chorus sang at the assembly and seemed very purpose driven in their performance. Mr. Kilgore noted that Mr. Bohm also had an opportunity to speak to other schools/groups regarding his own military background. Mr. Bohm spoke to the St. Mary's student body and gave a speech at the court house.

Mr. Bohm also reported on the School Report Card. It is a new and improved report card and available for viewing. Mr. Bohm noted that PTHS will not be taking the PARK assessment again and is moving to the SAT. Mr. Bohm

mentioned that 8th graders take the PSAT 8/9 to prepare for high school testing. Mr. Bohm also reported that he is continuing to work with Mr. Bustle to review trends to ensure goals are being met.

Mrs. Graves reported that LACC Sophomore tours were in process. The National Technical Honor Society ceremony has been moved to May this year. Guidance meetings are continuing with the incorporation of business partners which includes talks about apprenticeship programs. The lack of CNA jobs was noted. Mrs. Graves mentioned that they are still looking for evening/summer instructor/clinical sign supervisor, which is hard to find because of stringent guidelines. With another instructor, another class could take place. Tuition covers the cost of the instructor. Mrs. Graves also reported that there will be a CNA specific job fair.

In Personnel Mr. Kilgore recommended the board approve the resignation of Kaleigh Buchanan as Student Council advisor for the 2017-18 school year; the resignation of Susie Studebaker as Paraprofessional as of December 31, 2016; Mary Kate Schopp as Substitute Teacher; Rod Zehr as full-time custodian and Stephanie Durbin as a Music Volunteer.

A motion was made by Mr. Lambert and seconded by Mr. Sartoris to accept the FY16 Annual Financial report as presented by Auditor Rock Phillips of Phillips and Associates for Pontiac Township High School. Motion carried on a voice vote.

A motion was made by Mr. Lambert and seconded by Mr. Sartoris to accept the FY16 Annual Financial report as presented by Auditor Rock Phillips of Phillips and Associates for Livingston Area Career Center. Motion carried on a voice vote.

A motion was made by Mr. Schrock and seconded by Mr. Lambert to approve the tentative levy as presented. Mr. Brown, Mr. Corrigan, Mr. Lambert, Mrs. Murphy, Mr. Sartoris, and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

A motion was made by Mr. Sartoris and seconded by Mr. Brown to approve the selling of school tractor equipment through Kelly Sauder Rupiper, LLC in Pontiac as a selling agent to the public. Mr. Brown, Mr. Corrigan, Mr. Lambert, Mrs. Murphy, Mr. Sartoris, and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

A motion was made by Mr. Lambert and seconded by Mr. Schrock to appoint Superintendent Jon Kilgore as Authorized Agent to IMRF for Pontiac Township High School District 90. Mr. Brown, Mr. Corrigan, Mr. Lambert, Mrs. Murphy, Mr. Sartoris, and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

A motion was made by Mrs. Murphy and seconded by Mr. Schrock to approve the 2016-17 Negotiated Agreement with Pontiac Custodial Staff Association. Mr. Brown, Mr. Corrigan, Mr. Lambert, Mrs. Murphy, Mr. Sartoris, and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

A motion was made by Mr. Sartoris and seconded by Mrs. Murphy to approve the Interact Spring Break trip as presented. Motion carried on a voice vote.

A motion was made by Mr. Lambert and seconded by Mr. Schrock to approve the FFA annual ski trip and Chapter Exchange to Howard Lake, MN as presented. Motion carried on a voice vote.

A motion was made by Mr. Sartoris and seconded by Mr. Brown to approve the resignation of Kaleigh Buchanan as Student Council Advisor and Susie Studebaker as Paraprofessional. Mr. Brown, Mr. Corrigan, Mr. Lambert, Mrs. Murphy, Mr. Sartoris, and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

A motion was made by Mr. Brown and seconded Mr. Schrock to approve Mary Kate Schopp as Substitute Teacher and Rod Zehr as full-time custodian. Mr. Brown, Mr. Corrigan, Mr. Lambert, Mrs. Murphy, Mr. Sartoris, and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

A motion was made by Mr. Brown and seconded by Mr. Sartoris to approve Stephanie Durbin as Music Volunteer. Mr. Brown, Mr. Corrigan, Mr. Lambert, Mrs. Murphy, Mr. Sartoris, and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

The next meeting of the Board of Education will be at 7:00 p.m. on December 12, 2016, with the Finance Committee meeting at 5:45 p.m.

A motion was made by Mr. Brown and seconded by Mr. Sartoris to adjourn. Motion carried on a voice vote. The meeting adjourned at 9:08pm.

Respectfully submitted,

Roger Corrigan, Board President

Karen Wright, Interim Board Secretary