

PONTIAC TOWNSHIP HIGH SCHOOL DISTRICT NO. 90

1100 E. Indiana Avenue, Pontiac, IL 61764

Minutes of the Board of Education – Regular Meeting

May 8, 2017 – 7:00 p.m.

Call to Order, Pledge, and Roll Call

The Pontiac Township High School District No. 90 Board of Education held its regular meeting in the Dr. Ronald J. Yates Memorial Library on Monday, May 8, 2017. President Roger Corrigan called the meeting to order at 7:08 p.m.; the Pledge of Allegiance was recited. Board members Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert answered roll call. Also present were Administrators Jon Kilgore, Eric Bohm, and Tera Graves; Luke Smucker from The Daily Leader; PTHS Faculty Stephanie Smithson, Chad Shepherd, and Buck Casson; Board Secretary, Sheri Hogan; and Korey Kestner attended as a guest.

Approval of Minutes

The minutes of the regular meeting of April 10, 2017 were approved on a motion by Mr. Sartoris and seconded by Mr. Schrock. Motion passed on a voice vote.

Finance Report

Mr. Kilgore reviewed the high school finance report as of April 30, 2017. Some adjustments are needed on capital projects, to be reported next month.

Cash Balances	Beginning Balance	Ending Balance
EDUCATION FUND	\$1,308,467.60	\$1,035,375.99
OM FUND	\$511,113.24	\$513,044.59
DEBT SERVICES	\$410,874.61	\$410,874.61
TRANSPORTATION	\$302,554.85	\$323,008.46
IMRF	\$124,724.32	\$100,358.24
CAPITAL PROJECTS	\$423,973.74	\$370,135.67
WORKING CASH	\$114,214.26	\$114,214.26
TORT	(\$32,273.06)	(\$32,273.06)
FIRE PREV & SAFETY	\$106,358.28	\$106,358.28
Grand Asset Total	\$3,270,007.84	\$2,941,097.04
Total Invested from Cash Balances	\$1,774,813.37	\$1,775,980.37

Approval of Bills and Requisitions

A motion was made by Mr. Lambert and seconded by Mrs. Murphy to approve the High School and LACC Finance Reports; the High School, OM, Transportation, and LACC bills; and the High School and LACC SBAA Activity Reports. Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert voted “yea” on a roll call vote. Motion passed.

Recognition of Guests, Presentations, and Communications:

Guests - Mr. Kilgore introduced John Clemmer and Mary Brainard as soon to be appointed board members. Others present were Luke Smucker, Stephanie Smithson, Chad Shepherd, Buck Casson, and Korey Kestner.

Department Report, Mr. Chad Shepherd, Mathematics Department Chair – Chad Shepherd provided an update on the Mathematics Department discussing goals, faculty members, course sequences, & curriculum including dual credit & AP course offerings. Other topics covered included integrated pathways which align to all IL state mathematics standards, preparing students for the first year of SAT testing, collaboration with Heartland Community College, and the 15-20 member math team with 2 first time state qualifiers. (Mr. Shepherd left the meeting following his presentation at 7:31 pm)

Communications – Board member election voting results were shared by Mr. Kilgore.

Board Business:

Financial Review - Mr. Kilgore gave the Financial Review, reporting with 2 months remaining we are cautiously showing a slight surplus with a balanced budget. However, additional state funding of categorical payments for Transportation and Special Ed are not expected to be received. The Finance committee recommended amending the 2017 budget to re-categorize some areas. The school attorney and Finance committee have been working on a short term borrowing scenario as a backup with a local bank to put in place for the June board meeting.

State Budget Impasse – An advisory meeting was held where superintendents attended, signed petitions, and advocated for passing a budget. Several versions of an Evidence Based Funding Formula are being considered by the General Assembly as something we should support. Jason Barickman's SB 1124 is the most desirable for our District based on projections.

Faculty PEA Negotiated Agreement 2017-2020 – Several meetings were held with the PEA and Board of Education with changes to language made and agreed upon.

Physical Education GPA Inclusion – Questions were answered by Stephanie Smithson including elements and scale used for PE grades and other area schools who have added PE in the GPA. Mr. Lambert noted the key is for all teachers to be consistent in how they grade using the same criteria.

Student Expulsion 2017B – Parents are cooperative of the expulsion and have support the student to attend the alternative school for 1 calendar year, with the potential for returning to PTHS after 1 year. No participation or attendance at PTHS is allowed until the expulsion is over, and the student will use APEX homebound courses through the end of this school year. The student is on probation during the expulsion period.

Board of Education Vacancies and Appointment – 5 candidates were interviewed for the 2 vacancies, with current Board members selecting Mary Brainard and John Clemmer to fill the positions. Ms. Brainard is retired, active at St. Mary's, & has children who attend St. Mary's and P.T.H.S. Mr. Clemmer is the Finance Director for Livingston County and has served on the state Board of Education.

Principal's Report - Mr. Bohm reported 4 students request to attend the Key Club International Convention in San Antonio, TX July 3-9. 82 AP exams were taken this year vs. 51 last year, including allowing sophomores to take the AP US History exam. Meetings to update the Student Handbook were attended by parents, students, and teachers. Changes included adding a social probation section to provide incentives for attending social activities, language adjustments in the prevention of bullying section, and updates to appearance and dress guidelines. A social probation section was added to address new limitations on out of school suspensions due to new senate bill 100 passed Sept. 2016. Recommended updates will be presented for vote at the next board meeting.

LACC/Assistant Principal Report – A new copy of extended days per the contract was provided. Mrs. Graves gave an update on the Skills USA Competition where 35 students competed in Springfield, with 20 top 10 medalists, 1 state champion, & a 2nd place finalist going to nationals in Louisville, KY. The LACC awards night was held with Haley Rice of PTHS and Ali Flessner of Tri-Point each receiving \$500 scholarships. LACC enrollment of 345 is down slightly to 342 for Fall

2017. The CNA program needs site advisors, and if found, will add another class section. The Culinary class catered a Rotary club meeting and dinner using the new kitchen. Several students were offered full time summer internships, and a partnership with OSF was established for lab positions while providing assistance for school.

Personnel Recommendations –The following personnel recommendations were presented:

Resignation(s)/Retirement(s)/Dismissal(s):

- Katy Kaluzny, Mathematics teacher – Resignation effective 5/26/2017
- Jeannie Minnaert, LACC Special Projects Coordinator – Retirement effective 5/26/2017

Certified Personnel Hires:

- Eric DeMattia, Mathematics teacher – college hire from the area
- Rachel Erschen, Mathematics teacher – was teaching at Reed Custer

Extra Curricular Hires:

- Jennifer Babb, Pontio Advisor
- Heather Christensen, Special Olympics Co-Advisor
- Asia Fannin, Football Cheerleading Coach
- Lisa Jennings, Student Council Advisor
- Alan Kuchefski, Assistant Football Coach

Summer Support Staff Hires:

- Summer Custodian Crew – final candidates Mike Shelby, Robert Shelby, Kai Comincioli, Cassady Murphy, and Austin Bristow
- Kristin Hinz, Technology Asst. rehire
- Amy Kennedy, Technology Asst. rehire

Action Items:

Faculty PEA Negotiated Agreement 2017-2020 - A motion was made by Mr. Sartoris and seconded by Mr. Schrock to approve the 2017-2020 Faculty PEA Negotiated Agreement. Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert voted “yea” on a roll call vote. Motion passed.

Physical Education inclusion into Student GPA - A motion was made by Mr. Lambert and seconded by Mr. Sartoris to approve Physical Education inclusion into student GPA as presented. Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert voted “yea” on a roll call vote. Motion passed.

One year Expulsion of Student 2017B - A motion was made by Mr. Lambert and seconded by Mr. Schrock to approve the one year expulsion of Student 2017B with educational placement at the Regional Alternative School. Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert voted “yea” on a roll call vote. Motion passed.

Board of Education two vacancies appointment - A motion was made by Mr. Sartoris and seconded by Mrs. Murphy to approve the appointment of John Clemmer and Mary Brainard to fill two vacancies on the Board of Education. Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert voted “yea” on a roll call vote. Motion passed.

Annual Key Club Convention - A motion was made by Mr. Lambert and seconded by Mr. Schrock to approve the annual summer Key Club convention. Motion passed on a voice vote.

Extended Summer Work Days - A motion was made by Mr. Lambert and seconded by Mrs. Murphy to approve the extended summer work days as presented. Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert voted “yea” on a roll call vote. Motion passed.

Skills USA Competition Trip - A motion was made by Mr. Schrock and seconded by Mr. Sartoris to approve the Skills USA competition trip to Louisville, KY. Motion passed on a voice vote.

Personnel Actions:

Resignation(s)/Retirement(s)/Dismissal(s)

A motion was made by Mr. Lambert and seconded by Mrs. Murphy to approve the following resignation & retirement:

- Katy Kaluzny – Mathematics teacher resigning effective 5/26/2017
- Jeannie Minnaert – LACC Special Projects Coordinator retiring effective 5/26/2017

Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert voted “yea” on a roll call vote. Motion passed.

Certified Personnel Hires

- Eric DeMattia - A motion was made by Mr. Schrock and seconded by Mr. Lambert to approve hiring Mathematics teacher, Eric DeMattia. Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert voted “yea” on a roll call vote. Motion passed.
- Rachel Erschen - A motion was made by Mr. Sartoris and seconded by Mr. Lambert to approve hiring Mathematics teacher, Rachel Erschen. Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert voted “yea” on a roll call vote. Motion passed.

Extra Curricular Hires

A motion was made by Mr. Schrock and seconded by Mr. Lambert to approve the following extra-curricular hires:

- Jennifer Babb - Pontio Advisor
- Heather Christensen - Special Olympics Co-Advisor
- Asia Fannin - Football Cheerleading Coach
- Lisa Jennings - Student Council Advisor
- Alan Kuchefski - Assistant Football Coach

Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert voted “yea” on a roll call vote. Motion passed.

Summer Support Staff Hires

A motion was made by Mr. Sartoris and seconded by Mrs. Murphy to approve the following summer support staff hires:

- Summer Custodian Crew - Mike Shelby, Robert Shelby, Kai Comincoli, Cassady Murphy, and Austin Bristow
- Technology - Kristin Hinz & Amy Kennedy

Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, and Mr. Lambert voted “yea” on a roll call vote. Motion passed.

Upcoming Items, Activities, and Meetings

- PTHS Awards Night - May 10 at 6:30 p.m. PTHS Auditorium
- Graduation - Sunday, May 21 at 2:30 p.m. PTHS Gym
- Students last day of school - May 25
- Final Institute Day - May 26
- Finance Committee - Monday, June 12, 2017 @ 5:45 p.m.
- Next BOE Meeting - Monday, June 12, 2017 @ 7:00 p.m.

Other Matters for Discussion – Mr. Kilgore noted that any Board members wanting to personally deliver their child’s diploma can do so during the graduation ceremony. It was also noted to continue having Board members assist with distribution of diplomas, possibly rotating each year.

Adjournment - A motion was made by Mr. Sartoris and seconded by Mr. Lambert to adjourn. Motion passed on a voice vote. The meeting adjourned at 9:05 p.m.

Respectfully submitted,

PONTIAC TOWNSHIP HIGH SCHOOL DISTRICT NO. 90
1100 E. Indiana Avenue, Pontiac, IL 61764
Special Meeting Minutes - Seating Appointed BOE Members
May 8, 2017

Call to Order, Pledge, and Roll Call

The Pontiac Township High School District No. 90 Board of Education held a special meeting following its regular meeting in the Dr. Ronald J. Yates Memorial Library on Monday, May 8, 2017. President Roger Corrigan called the meeting to order at 9:06 p.m.

Oath of Office – Newly appointed board members, John Clemmer and Mary Brainard, recited the oath of office and were sworn in as new members. It was noted new board members need to complete the required board training, statement of Economic Interest and computer/Email use policy forms.

Roll Call - Board members Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mr. Schrock, Mr. Lambert, Mr. Clemmer, and Ms. Brainard answered roll call. Also present were Administrators Jon Kilgore, Eric Bohm, and Tera Graves; PTHS Faculty, Stephanie Smithson and Buck Casson; and Board Secretary, Sheri Hogan.

New Board Business:

Meeting Times and Dates – Mr. Kilgore handed out proposed meeting dates and times for the next 2 years.

Committee Considerations – With board committees being established next month, members were asked to consider & provide feedback on committees they would like to serve on.

New Board Member Training - New Board member required training was discussed, with an upcoming offering June 5 by the Regional Office of Education. Training is also offered by the state.

Action Item - Meeting Times and Dates - A motion was made by Mr. Sartoris and seconded by Ms. Brainard to approve the Board meeting times and dates for the next 2 years. Motion passed on a voice vote.

Other Matters for Discussion - None

Adjournment - A motion was made by Mr. Lambert and seconded by Mr. Clemmer to adjourn. Motion passed on a voice vote. The meeting adjourned at 9:22 p.m.

Respectfully submitted,

Roger Corrigan, Board President

Sheri Hogan, Board Secretary