

PONTIAC TOWNSHIP HIGH SCHOOL DISTRICT NO. 90

1100 E. Indiana Avenue, Pontiac, IL 61764

Minutes of the Board of Education – Regular Meeting

February 13, 2017 – 7:00 p.m.

Call to Order, Pledge, and Roll Call

The Pontiac Township High School District No. 90 Board of Education held its regular meeting in the Dr. Ronald J. Yates Memorial Library on Monday, February 13, 2017. President Roger Corrigan called the meeting to order at 7:03 p.m.; the Pledge of Allegiance was recited. Board members Roger Corrigan, Tom Brown, Carla Chandler, Don Lambert, Betty Murphy, and Dale Schrock answered roll call. Board member Nick Sartoris was absent. Also present were Administrators Jon Kilgore, Eric Bohm, and Tera Graves; Luke Smucker from The Daily Leader; Tom Ramseyer, Kelly Carter, and Board Secretary Sheri Hogan.

Approval of Minutes

The minutes of the regular meeting of January 9, 2017 were corrected, adding Mrs. Murphy as voting, then approved on a motion by Mr. Schrock, seconded by Mrs. Chandler. Motion passed on a voice vote.

Finance Report

Mr. Kilgore reviewed the high school finance report as of January 31, 2017. The report was changed to include both the beginning and ending balances in Skyward.

Cash Balances (Skyward)	Beginning Balance	Ending Balance
EDUCATION FUND	\$1,297,491.36	\$1,610,069.82
OM FUND	\$641,585.17	\$641,131.37
DEBT SERVICES	\$389,700.22	\$410,512.68
TRANSPORTATION	\$354,871.16	\$413,927.13
IMRF	\$208,843.52	\$204,693.07
CAPITAL PROJECTS	\$366,190.40	\$377,688.29
WORKING CASH	\$114,214.26	\$114,214.26
TORT	(\$6,624.53)	(\$1,983.16)
FIRE PREV & SAFETY	\$105,947.45	\$106,424.97
Grand Asset Total (Skyward)	\$3,472,219.21	\$3,876,678.43
Total Invested from Cash Balances	\$2,520,349.92	\$2,522,007.14

Approval of Bills and Requisitions

A motion was made by Mr. Lambert and seconded by Mrs. Murphy to approve the High School and LACC Finance Reports; the High School, OM, Transportation, and LACC bills; and the High School and LACC SBAA Activity Reports. Mr. Corrigan, Mr. Brown, Mrs. Chandler, Mr. Lambert, Mrs. Murphy, and Mr. Schrock voted “yea” on a roll call vote. Motion passed.

Recognition of Guests, Presentations, and Communications:

Department Report, Tom Ramseyer, English Dept. Chair - Tom Ramseyer presented an update on the English Department, reporting standardized testing results have doubled from 2015. He also covered dual credit offerings, the value of using Mastery Manager and Skyward to track student progress and standards, and shared student work examples from class projects. (Mr. Ramseyer left the meeting following his report.)

Board Business:

Financial Review - Mr. Kilgore gave the Financial Review, with information about cash flow and categorical State payments. A surplus is projected in the Education fund, provided some categoricals are received from the state. Some state payments have been received, but only for last school year. If payments are not received, a short term line of credit may be required to meet summer payroll until the fall levy is received.

2018 Fuel Booking Contract was open for bid, with Ken's Oil Service, Inc. winning the bid. The proposal is for 16,000 gallons from August 2017 through Dec. 2018 at the same price as the existing contract.

Policy Update: IASB PRESS Issue 93 - The Policy Committee (Mr. Lambert & Mrs. Murphy) reported they worked through 199 pages of policy, updating the language as noted and recommended approval of the updates. The committee will provide a recommendation at next month's Board meeting on a reimbursement cap for Board approval.

Building and Grounds Update - Committee members Mr. Lambert and Mrs. Chandler met with John Tibbs to discuss track condition and resurfacing. A dip developed over the winter, however, Midwest Track Resurfacing advised to wait until the ground thaws, as it could correct itself. The track is due for resurfacing within a year, and will cost approximately \$60,000. The Committee also looked at the Culinary kitchen.

Principal's Report – Mr. Bohm reported work has started to create the list of course offerings and master schedule for next year. Heartland courses are being offered in Normal to prepare for the SAT at a cost of \$90 per student, with the Dist. 90 Education Foundation providing up to \$1000 in scholarships for students who want to attend. 64 students were recognized for perfect attendance.

LACC/EFE Director's Report – Mrs. Graves discussed upcoming summer school offerings, course fee updates, and course offerings for 2017-2018. Included is a dual credit Criminal Justice 101 3 hr. course (renamed from Law Enforcement), and they are working on dual credit offering for Law 2. There will also be a dual credit 3 hr. Early Childhood Education Teacher Training next year. All large equipment has been installed in the LACC Culinary kitchen, with the remaining smaller equipment to be installed after spring break. IDPH approved the kitchen, and expenses are on budget.

Personnel Recommendations –The following personnel recommendations were presented:

Certified Personnel:

- Josh Anderson, Substitute Teacher

Non-Certified Personnel:

- Kendrique Coats, Assistant Girls Track Coach
- Sheri Hogan, Human Resources Assistant and Board Secretary
- Jake Krause, Volunteer Assistant Softball Coach
- Matt Starker, Volunteer Baseball Coach
- Mike Wittenberg, Bus Driver
- Bill Masching, Volunteer Tech Club

Action Items:

2018 Fuel Booking Contract with Ken's Oil Service - A motion was made by Mr. Lambert and seconded by Mr. Schrock to approve an agreement for 16,000 gallons of fuel from August 2017 through Dec. 2018 at the same price as the existing contract. Mr. Corrigan, Mr. Brown, Mrs. Chandler, Mr. Lambert, Mrs. Murphy, and Mr. Schrock voted "yea" on a roll call vote. Motion passed.

Policy Update: IASB PRESS Issue 93 - A motion was made by Mrs. Murphy and seconded by Mrs. Chandler to approve the policy updates recommended by the Policy Committee. Mr. Corrigan, Mr. Brown, Mrs. Chandler, Mr. Lambert, Mrs. Murphy, and Mr. Schrock voted "yea" on a roll call vote. Motion passed.

Personnel Recommendations:

Certified:

- Josh Anderson – A motion was made by Mr. Schrock and seconded by Mr. Lambert to approve hiring Josh Anderson as Substitute Teacher. Mr. Corrigan, Mr. Brown, Mrs. Chandler, Mr. Lambert, Mrs. Murphy, and Mr. Schrock voted "yea" on a roll call vote. Motion passed.

Non-Certified:

- Kendrique Coats – A motion was made by Mr. Lambert and seconded by Mrs. Murphy to approve hiring Kendrique Coats as Assistant Girls Track Coach. Mr. Corrigan, Mr. Brown, Mrs. Chandler, Mr. Lambert, Mrs. Murphy, and Mr. Schrock voted "yea" on a roll call vote. Motion passed.
- Sheri Hogan – A motion was made by Mr. Brown and seconded by Mr. Schrock to approve hiring Sheri Hogan as HR Assistant and Board Secretary. Mr. Corrigan, Mr. Brown, Mrs. Chandler, Mr. Lambert, Mrs. Murphy, and Mr. Schrock voted "yea" on a roll call vote. Motion passed.
- Jake Krause – A motion was made by Mr. Lambert and seconded by Mrs. Chandler to approve Jake Krause as Volunteer Softball Coach. Mr. Corrigan, Mr. Brown, Mrs. Chandler, Mr. Lambert, Mrs. Murphy, and Mr. Schrock voted "yea" on a roll call vote. Motion passed.
- Matt Starker – A motion was made by Mr. Lambert and seconded by Mrs. Murphy to approve Volunteer Baseball Coach, Matt Starker. Mr. Corrigan, Mr. Brown, Mrs. Chandler, Mr. Lambert, Mrs. Murphy, and Mr. Schrock voted "yea" on a roll call vote. Motion passed.
- Mike Wittenberg – A motion was made by Mr. Lambert and seconded by Mr. Schrock to approve hiring Mike Wittenberg as Bus Driver. Mr. Corrigan, Mr. Brown, Mrs. Chandler, Mr. Lambert, Mrs. Murphy, and Mr. Schrock voted "yea" on a roll call vote. Motion passed.
- Bill Masching – A motion was made by Mr. Lambert and seconded by Mrs. Murphy to approve Bill Masching as Tech Club Volunteer. Mr. Corrigan, Mr. Brown, Mrs. Chandler, Mr. Lambert, Mrs. Murphy, and Mr. Schrock voted "yea" on a roll call vote. Motion passed.

Upcoming Action Items, Activities, and Meetings

The next meeting of the Board of Education will be Monday, March 13, 2017, at 7:00 p.m., with the Finance Committee meeting at 5:45 p.m.

Other Matters for Discussion

Mr. Kilgore reported receiving a \$10,000 memorial from the Michael Duffy Estate, to be used to purchase new tables in the Commons. An anonymous donation and matching funds from the Boosters and other organizations has provided funds for the pool diving board and platforms. Stephanie Smithson refurbished a double bike and gave it to the Special Education Dept. for use with students.

Adjournment

A motion was made by Mr. Brown and seconded by Mr. Lambert to adjourn. Motion passed on a voice vote. The meeting adjourned at 8:22 p.m.

Respectfully submitted,

Roger Corrigan, Board President

Sheri Hogan, Board Secretary