

PONTIAC TOWNSHIP HIGH SCHOOL DISTRICT 90
 1100 E. Indiana Avenue, Pontiac, IL 61764
 Minutes of the Board of Education – Regular Meeting
 July 19, 2016

The Pontiac Township High School District No. 90 Board of Education held its regular meeting in the Dr. Ronald J. Yates Memorial Library on Tuesday, July 19, 2016. President Roger Corrigan called the meeting to order at 7:05 p.m.; the Pledge of Allegiance was recited. Board members Carla Chandler, Roger Corrigan, Don Lambert, Nick Sartoris, and Dale Schrock answered roll call. Also present were Administrators Jon Kilgore, Tera Graves and Eric Bohm; reporter from The Leader; and Administrative Assistant Karen Wright.

The Minutes of the regular meeting of June 13, 2016 were approved as presented on a motion by Mr. Schrock, seconded by Mr. Lambert. Motion carried on a voice vote.

The Minutes of the special meeting of June 30, 2016 were approved on a motion by Mr. Schrock and seconded by Mr. Lambert. Motion carried on a voice vote.

Mr. Kilgore reviewed the High School Finance Report as of April 30, 2016, as follows:

*Cash in Bank	\$315,858.83	Investments	\$1,017,537.96
*Education Fund	(\$987,085.87)		\$1,017,537.96
*OM Fund	\$478,202.54		
*Debt Services	\$5,395.19		
*Transportation	\$119,458.89		
*IMRF	\$137,551.79		
*Capital Projects	\$381,465.97		
*Working Cash	\$114,214.26		
*Tort	(\$45,999.26)		
*Fire Prev & Safety	\$117,309.11		

***pending statement reconciliation of year end bank statements**

Mr. Kilgore presented the Financial Review, including information that one bank statement is still not reconciling and we are working with Skyward, the PTHS financial software company, and Bob Tronc. Mr. Kilgore reported that with June in the books and budget amendments, cash flow is reporting a surplus including the installation of the new commons doors that is projected to be done the first semester of the 2016-17 school year. Mr. Kilgore reported that 100% of the 2009 budget passed and that budgeting for the upcoming school year will be busy over the next few weeks. The tentative budget will be presented August 8, 2016 and approved within 30 days following August 8, 2016. Mr. Kilgore reported on the PTHS group insurance policies noting that the 2015-16 school year was a high claim year and rates are projected to go up 16% which is a major factor in financial profile rating. Mr. Kilgore indicated that PTHS will be continuing to look into this over the 2016-17 school year for claims and bargaining. It was mentioned that the PTHS Board of Education Finance Committee shared four years of revenues and expenses, and trends show we are trending downward in the Education Fund and possibly a small amount in O&M. Enrollment was reviewed and it was mentioned that the incoming freshman class for the 2016-17 school year is a small one compared to other years, but District 429 projects that there will be a larger freshman class for the 2017-18 school. Mr. Kilgore indicated that the copy of the cash flow that PTHS Board Members received during the board retreat had information through June 2016. Mr. Corrigan asked if there were any other questions regarding the financials, no one had any questions.

A motion was made by Mrs. Chandler and seconded by Mr. Lambert to approve the bills and requisitions. Mrs. Chandler, Mr. Corrigan, Mr. Lambert, Mr. Sartoris and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

Mr. Smucker from the Daily Leader was recognized as a guest and no public comment was made.

Mr. Kilgore reviewed Board Business including the FY16 budget and cash flow which did not have much change from the cash flow update shared at our recent meetings. He also reviewed the FY17 budget and reported that this is still a work in progress as we await news from the state as well as other items such as our benefits renewal and the current medical leave of Nancy Fox, PTHS Board Secretary.

Mr. Kilgore recommended that Karen Wright, Administrative Assistant, be approved as Interim Board of Education Secretary during Nancy Fox' absence.

Mr. Kilgore reported on diesel fuel bids, mentioning that it was previously discussed on whether or not PTHS should own its own fuel tanks. It has been decided that at this time we will not own the fuel tanks. He reported that providers are locked into a markup rate, if at some time in the future the price is favorable PTHS may commit to a large commodity contract based on price. It was mentioned that all PTHS school buses are diesel except for the one bus that is

shared with District 429. We are projected to have more shared buses with District 429 in the 2016-17 school year.

Mr. Bohm reported on staff development, noting that he will be having a cookout at his residence to discuss student learning objectives which are relevant to student growth. Other items Mr. Bohm discussed included new student assessments, there will still be the 2:35pm dismissal the first couple weeks of school due to staff development, and he requested that Mr. Corrigan come in and welcome back staff at the beginning of the school year as he has done previously. Mr. Bohm also mentioned that freshmen and transfer students will start their school year on August 17, 2016 which is the same night as PTHS' Family Feast. During the first few days of school there will be student led sessions, the guidance department will be involved and Jostens will be here to speak to both Freshmen and Seniors. The goal is for the students to begin thinking long-term. Mr. Bohm will continue to give data on where freshmen that had early orientation are in their progress.

Mrs. Graves reported on Skills USA and the positive outcome for LACC/EFE students that attended, noting that Brandon Brant of Dwight competed in Computer Networking at Nationals on June 20-26, 2016 and placed 4th in the nation. Mrs. Graves also reported on the Standards Based Assessment Project, mentioning that a lot of time has been invested in this project and instructors have developed a standards based assessment that contains a performance component with industry and common core standards. Mrs. Graves reported on were a meeting that will take place in August between LACC and all principals from the schools LACC serves, with the goal being to determine how to generate more interest and also commented that LACC has been attending Skills USA for the past seven years and that often generates interest. A request for approval of a treasurer bond for Kathy Dunham was made. Mrs. Graves also reported on 2017 grants which are tentatively accepted, noting that the number of students taking CTE courses affect that money in the positive. LACC is still waiting on some grant money which has been extended to August 30, 2016.

In Personnel, Mr. Kilgore recommended the Board approve Elston Flowers as a part-time Spanish Teacher; Corey Christenson as Head Boys Track Coach; David Young as Assistant Boys Track Coach; Tami Audia as Volunteer Volleyball Coach; Frank Pulliam as Assistant Football Coach; Jason Lee as Volunteer Football Coach; Lance Tinsley as Volunteer Football Coach.

A motion was made by Mr. Schrock and seconded by Mr. Lambert to approve Karen Wright as Interim Board of Education Secretary for the duration of Nancy Fox' absence. Mrs. Chandler, Mr. Corrigan, Mr. Lambert, Mr. Sartoris and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

A motion was made by Mr. Sartoris and seconded by Mrs. Chandler to approve the annual Transportation Resolution: Pontiac Twp. HS District 90 will provide transportation to students who reside in excess of 1.5 miles of the school. Transportation may be provided to students who reside less than 1.5 miles if it is deemed that the areas of documented hazards of high traffic roadways exist between their residence and the school. Information regarding these hazards and/or high traffic areas can be obtained by calling the district transportation provider. Motion carried on a voice vote.

A motion was made by Mr. Lambert and seconded by Mr. Sartoris to approve the Nixon Insurance Agency Casualty and Surety Special Bond Issues for PTHS Treasurer, bookkeeper and support staff: Bob Tronc for \$2,455,000 at a cost of \$1,992; Karen Wright for \$125,000 at a cost of \$151; Connie Rebholz for \$125,000 at a cost of \$151 and Diana Dennis for \$125,000 at a cost of \$151. Mrs. Chandler, Mr. Corrigan, Mr. Lambert, Mr. Sartoris and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

A motion was made by Mr. Schrock and seconded by Mrs. Chandler to approve the Casualty and Surety Special Bond Issues for LACC/EFE support staff: Kathy Dunham for \$750,000 at a cost of \$840. Mrs. Chandler, Mr. Corrigan, Mr. Lambert, Mr. Sartoris and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

A motion was made by Mr. Sartoris and seconded by Mr. Lambert to approve the 2016-17 cafeteria bids with Prairie Farms, Alpha Bread, Gordon Foods and Kohl Wholesale. Mrs. Chandler, Mr. Corrigan, Mr. Lambert, Mr. Sartoris and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

A motion was made by Mr. Lambert and seconded by Mr. Sartoris to approve Elston Flowers as part-time Spanish Teacher. Mrs. Chandler, Mr. Corrigan, Mr. Lambert, Mr. Sartoris and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

A motion was made by Mr. Schrock and seconded by Mr. Sartoris to approve Corey Christenson as Head Boys Track Coach. Mrs. Chandler, Mr. Corrigan, Mr. Lambert, Mr. Sartoris and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

A motion was made by Mr. Sartoris and seconded by Mr. Lambert to approve David Young as Assistant Boys Track Coach. Mrs. Chandler, Mr. Corrigan, Mr. Lambert, Mr. Sartoris and Mr. Schrock voted "aye" on a roll call vote. Motion carried.

A motion was made by Mr. Schrock and seconded by Mrs. Chandler to approved Tami Audia as Volunteer Volleyball Coach. Mrs. Chandler, Mr. Corrigan, Mr. Lambert, Mr. Sartoris and Mr. Schrock voted “aye” on a roll call vote. Motion carried.

A motion was made by Mr. Lambert and seconded by Mr. Sartoris to approve Frank Pulliam as Assistant Football Coach. Mrs. Chandler, Mr. Corrigan, Mr. Lambert, Mr. Sartoris and Mr. Schrock voted “aye” on a roll call vote. Motion carried.

A motion was made by Mrs. Chandler and seconded by Mr. Sartoris to approve Jason Lee and Lance Tinsley as Volunteer Football Coaches. Mrs. Chandler, Mr. Corrigan, Mr. Lambert, Mr. Sartoris and Mr. Schrock voted “aye” on a roll call vote. Motion carried.

The next meeting of the Board of Education will be at 7:00 p.m. on August 8, 2016, with the Finance Committee meeting at 5:45 p.m.

A motion was made by Mr. Sartoris and seconded by Mr. Lambert to adjourn. Motion carried on a voice vote. The meeting adjourned at 7:53 p.m.

Respectfully submitted,

Roger Corrigan, Board President

Karen Wright, Administrative Assistant